PA(R) Sub-Committee: Meeting Date: December 7, 2016

Welcome: Norms, Attendance, & Pleasantries

**Present:** Matt C., Janelle K., Steve M., Lisa C., Mary F., Alyssa P., William O., Erik F

A. Updates:
   A. Brief description of purpose for School Committee presentation and RELB update (Lisa, Erik, and Janelle)

B. Today’s agenda/plan/ goals
   1. Develop short presentation for 12/20 and assign roles
   2. Write up one page handout for School Committee

C. Decisions/ outcomes of today’s meeting
   a. Google doc will be created for 1-pager (Lisa)

   b. Individual sections for 1 pager
      - Purpose/Vision (Matt, Lisa, Alyssa)
      - History (erik)
      - Benefits to CT/PT (Billy, Andrea, Mary)
      - Benefits to District (Janelle, Steve)

D. Plans for next meeting including due dates, people to contact, etc.
   a. Next meeting for C2C, Monday, 12/19/16, 4:15 @ RHS
   b. Sub-Committee presentation, 12/20/16, 5:00 pm in School Committee Room